

**Title 20—DEPARTMENT OF  
COMMERCE AND INSURANCE  
Division 2220—State Board of Pharmacy  
Chapter 2—General Rules**

**PROPOSED AMENDMENT**

**20 CSR 2220-2.650 Standards of Operation for a Class J: Shared Services Pharmacy.** The Board of Pharmacy is amending sections (1), adding new section (3), and renumbering as necessary.

*PURPOSE: This amendment updates licensing and policy/procedure requirements for Class J: Shared Services pharmacies.*

(1) Class J: Shared Services: A Class J Shared Services permit is required if two (2) or more pharmacies are engaged in, or have an arrangement to provide, functions related to the practice of pharmacy for or on behalf of the other pharmacy. These functions may include, but are not limited to: prescription/order receipt, prescription/order clarification or modification, obtaining prescriber authorization, data entry, compounding, dispensing, pharmacist verification, patient counseling, patient profile maintenance, medication therapy services, medication administration, drug utilization review (DUR), and obtaining refill authorization. *[Both]* All pharmacies participating in the shared services arrangement must have a Class J permit.

(A) Pharmacies may perform Class-J Shared Services provided the parties—

1. Have the same owner, or have a written contract outlining the services to be provided and the responsibilities of each party in fulfilling the terms of said contract in compliance with federal and state laws and regulations;
2. Maintain a separate Class-J classification for each location involved in providing shared services; and
3. Either share a common database or *[allow access to each pharmacy's electronic medication or prescription records. The access must provide real-time, online access to the patient's complete profile for the pharmacies involved.]* **have access to each pharmacy's prescription records and patient profiles and records, as needed to safely and properly perform the shared services activities.**

(C) The parties performing Class-J Shared services shall maintain a detailed written description of authorized shared services that includes the name, address, and permit number(s) of all pharmacies involved. The parties must maintain a current and accurate policy and procedure manual that includes, but is not limited to, the following:

1. Policies and procedures that identify the duties **and responsibilities** of each pharmacy including any functions identified in section (1). **The required policies and procedures must also identify the pharmacy responsible for:**
  - A. Verifying prescription/medication order accuracy and validity;**
  - B. Data entry verification;**
  - C. Drug utilization review as required by 20 CSR 2220-2.195;**
  - D. Final product verification; and**
  - E. Patient counseling.**

2. A mechanism for tracking the prescription or medication order during each step in the process;
3. Security provisions for protecting the confidentiality and integrity of patient information;
4. Policies and procedures to ensure the safe and appropriate delivery of prescription drugs in compliance with 20 CSR 2220-2.013; and
5. A designation of the pharmacy responsible for offering patient counseling as required by 20 CSR 2220-2.190 and federal law. For purposes of section 338.059, RSMo, *[either]* the name and address of **either** the pharmacy responsible for offering patient counseling or the pharmacy responsible for dispensing to the patient may be listed on the label as designated by the pharmacies by contract.

**(3) A Class J Shared Services permit is not required for pharmacies that have an arrangement to provide only initial dispensing services for a Class C pharmacy, as allowed under 20 CSR 2220-2.120(4).**

*[(3)]* (4) A pharmacy participating in Class-J shared services with a pharmacy that is not under common ownership must notify patients that his/her prescription or medication order may be filled or compounded by another pharmacy.

*[(4)]* (5) All records required by this rule including all policy and procedure manuals, contracts, quality assurance documentation, or other agreements must be maintained for two (2) years and must be made available to the board or its representative upon request.

*AUTHORITY: sections 338.140, 338.240, and 338.280, RSMo 2016 and sections 338.210, 338.220, RSMo Supp. 2020.\* This rule originally filed as 4 CSR 220-2.650. Original rule filed Nov. 30, 2001, effective June 30, 2002. For intervening history, please consult the Code of State Regulations. Amended: filed August 23, 2021.*

*PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

*PRIVATE COST: This proposed amendment will not cost private entities more than five-hundred dollars (\$500) in the aggregate.*

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Board of Pharmacy, PO Box 625, 3605 Missouri Boulevard, Jefferson City, MO 65102, by facsimile at (573) 526-3464, or via email at [pharmacy@pr.mo.gov](mailto:pharmacy@pr.mo.gov). To be considered, comments must be received within thirty (30) days after publication of this rule in the **Missouri Register**. No public hearing is scheduled.*